



EASTERN CAPE
LIQUOR BOARD

The Eastern Cape Liquor Board is a Schedule 3C Public Entity whose mandate is to make provision for the registration of retail sales and micro-manufacturing of liquor in the Eastern Cape, to encourage and support the liquor industry; to manage and reduce the socio-economic and other costs of excessive alcohol consumption.

Applications are hereby invited for the position of:

SENIOR MANAGER: LICENSING

EAST LONDON: HEAD OFFICE

TOTAL COST TO COMPANY PACKAGE - GRADE E1

MINIMUM R1 425 666.00, MID POINT R1 782 082.00 MAXIMUM R2 138 498.00

Requirements Minimum requirement: Post graduate qualification in Law, Business Management, or a related field. Minimum of 5 years' experience in a senior management role, preferably in a licensing or regulatory environment. A valid driver's license.

Key competencies and skills: • Excellent leadership, communication, and interpersonal skills • Strong analytical & problem-solving skills • Ability to work in a fast-paced environment and meet deadlines • Computer literacy.

Key performance areas: • Provide effective leadership in the Licencing Division • Manage performance of the Licencing Division • Develop and implement Licencing strategies and systems to ensure effective processing of liquor applications • Provide strategic support to the CEO on matters relating to the licencing and liquor trading regulation • Facilitation of Liquor Traders Development Programme • Facilitate and manage the Local Economic Development special projects of the Liquor Traders • Compile and manage the budget of the Licencing Division • Ensure that appropriate system and processes are put in place for the achievement of the strategic objectives related to the Licence Division • Ensure that the Licencing Division staff are trained and developed • Ensure development and implementation of the Licencing Division annual performance plan • Compile and submit compliance reports relating to Licencing Division • Develop functional stakeholder relationships to support programme/project implementation by the Licencing division.

THE BOARD RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT FOR THIS POSITION. WOMEN AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY FOR THIS POSITION.

Please forward your application and CV with certified copies of ID, qualifications and drivers' licence to: recruitment@eclb.co.za as ONE PDF FILE. Failure to comply with the above directive will result in the application being disqualified.

Enquiries: Mr. Masixole Kwinana at (043) 700 0900

CLOSING DATE: 14 MAY 2025.

No application received after the closing date will be considered. Correspondence will only be entered into with short-listed candidates. If you have not been contacted within 60 days of the closing date, you may regard your application as unsuccessful. Preliminary criminal and credit checks will be conducted as part of the selection process. The successful applicants will undergo probity investigation before the finalization of the appointment and will complete a competency assessment test.

The Eastern Cape Liquor Board is an equal opportunity employer and filing of positions is guided by the ECLB Employment Equity Plan.

By submitting your application for a position at the ECLB, you agree and voluntarily consent to the ECLB processing your personal information for the recruitment and selection process and you give the ECLB permission to do so in terms of its Data Privacy Policy.