

EASTERN CAPE LIQUOR ACT, 2003 (Act No.10 of 2003)

WARD COMMITTEE REPORT ON COMMUNITY CONSULTATION

**1. RE: APPLICATION FOR A LIQUOR TRADING REGISTRATION CERTIFICATE IN
TERMS OF THE EASTERN CAPE LIQUOR ACT, 2003 (ACT 10 OF 2003)**

Section 22(2)(d)(i) of the Act read with **Regulation 3** provides for a notice to be served on the Ward Committee of the area where the premises intended to be registered for liquor trading are situated. The Ward Committee is then expected to convene a meeting and consider the implications of the application with members of the community and a written report should be presented to the Liquor Board and to the relevant municipal council.

You are therefore asked to confirm the consultative process by completing and returning the form attached hereunder within thirty (30) days.

Further please inform all consulted community members that by appending their details on the attendance register, they consent that their personal information may be processed for compliance with the Act's requirements.

Your anticipated cooperation and assistance in this regard is greatly appreciated.

Regards,

**CHIEF EXECUTIVE OFFICER
EASTERN CAPE LIQUOR BOARD**

2. CONFIRMATION OF A COMMUNITY CONSULTATIVE PROCESS REGARDING AN APPLICATION FOR LIQUOR REGISTRATION

I hereby confirm that a consultative process was embarked on with the community of:

Ward No.		Suburb/ Village	
City/Town			
Municipality			
Ward Councillor			

The community is fully aware of **Regulation 5** of the Act which states that objections, if there are any, should be lodged timeously within 14 (fourteen) days of the community consultation, indicating clearly the name, identity number, residential and postal address and telephone number, where applicable, of the person(s) objecting. Herewith attached is proof of consultation in the form of an attendance register:

This further serves to confirm that:

- there is/are educational institution/s within the prescribed radius
YES | NO
- there is/are places of worship within the prescribed radius
YES | NO

3. REPORT BY WARD COUNCILLOR

4.1 Was the applicant present or represented in the meeting	Yes	No
4.2 Was the applicant afforded an opportunity to make representation	Yes	No
<i>Please provide details</i>		

4.3 Were there any objections to the application?	YES	NO
<i>Please provide details</i>		

4.4 Does the ward committee support the application?	YES	NO
<i>Please provide details</i>		

Signed at _____ on this _____ day of _____ 20_____

<p style="text-align: center;"><i>Ward Councilor's Official Date Stamp</i></p>
--

Signature: _____
(Chairperson of the Ward Committee)

Full Name: _____
(Chairperson of the Ward Committee)

4. OFFICE OF THE SPEAKER OF COUNCIL

5.1 Was the ward community consultation report referred to above submitted to the municipal council?	YES	NO
<i>Please provide details</i>		

*Speaker of
Council*

Signed at _____ on this _____ day of _____ 20_____

Signature: _____
Speaker of Council or authorised person

Full Name: _____
Speaker of Council or authorised person

*Official Date
Stamp*