



EASTERN CAPE
LIQUOR BOARD

Applying for Registration in Respect of Micro-manufacturing of Liquor

WHO MAY APPLY FOR A LIQUOR LICENCE

- Any person over the age of 18.
- Solvent individuals.
- An individual of sound mind.
- A company or close corporation registered in terms of provisions of the Companies Act or Close Corporations Act.
- A Trust, in which the majority of the trustees having the controlling power, are South African Citizens or a Trust in which the majority of the beneficial interests are held by persons who are South African citizens.
- A partner, co – director, co - trustee or beneficiary of any person, who in terms of the Act, is qualified and competent to register.

Requirements

- Payment of the prescribed lodgment fee.
- Completion of application form – Form 1.
- Descriptions of premises.
- Municipal approved plan of the premises where manufacturing is to take place. Such plan to include storeroom, external means of communication (i.e windows / doors) and dimensions of each room. The roads leading to the premises should also be indicated on the plan.
- Written representations in support of your application.
- Proof of right to occupy the premises i.e Title Deed / Lease Agreement / Written Consent by Headman in the event that the premises are situated in a rural area.
- A Customs and Excise certificate obtained from South African Revenue Services confirming registration for Customs and Excise Duty.
- Certified copy of identity document of applicant or members / directors of a company.
- Proof of notice of service to the ward committee, together with the attendance register as proof of community consultation of the area where the proposed premises are situated.;
- Submission of the following to the Department of Agriculture in order to obtain an approval letter from Department of Agriculture (in line with the Liquor Products Act 60 of 1989) stating the following:
 - ⇒ A sample of liquor product intended to be produced.
 - ⇒ The label to be used with inscription.
 - ⇒ List of ingredients with quantities.
 - ⇒ Description of how the product was manufactured.

Threshold volume for micro-manufacturing.

- For the beer manufacturer (100 million litres per year).
- For the traditional african beer manufacturer (50 million litres per year).
- For the wine manufacturer (4 million litres per year).
- For the spirits and/or any other liquor manufacturer (2 million litres per year).

WHERE DO YOU FIND THE LIQUOR BOARD OFFICES

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